

Application for the California State Archives Internship Program, 2004

Who May Apply: Applicants must be enrolled in a graduate program in history, library science, or related field, be able to make a year commitment (during which their student status must be maintained), and, most importantly, **be seriously considering a career in archival work.**

Deadline is August 6, 2004 (postmarked)

A complete application will include the following items (all items must be received by the application deadline):

- ☐ A resume with your full name, mailing address, phone number, related higher education including grade point average, other relevant education (workshops, seminars), applicable work experience, current professional affiliations, and contact information for two to three references.
- ☐ A writing sample, preferably a research paper in history that demonstrates your writing ability and your uses of primary sources.
- ☐ Recommendations: Applicants must submit at least one recommendation from their graduate advisor. For students who are just entering graduate programs, a letter from the professional who recommended their admission to a graduate program is acceptable. In addition, we would appreciate a second recommendation from a professor who is familiar with their academic work. These recommendations should be in sealed envelopes signed by their author.
- ☐ Answers to the following questions with double-spaced typed responses (no more than 3 pages total for all 5 questions). Please put your name on these responses:
 1. Why are you interested in becoming an archivist?
 2. What do you expect to learn from this internship program?
 3. What strengths and weaknesses do you feel you bring to an archival career?
 4. What is your experience in researching California history or government and/or working in state or local government?
 5. What are your long-term career goals?

Applications should be submitted to:

Lucy Barber, Archivist
California State Archives
1020 "O" Street
Sacramento, CA 95814